



STATE OF ARKANSAS
TOWING & RECOVERY BOARD
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Vice-Chairperson
Citizen Representative
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Walter Fenton
Treasurer
Citizen Representative
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MINUTES MEETING
September 16, 2014

The Arkansas Towing & Recovery Board convened on September 16, 2014, at 9:37 a.m. in the 2nd floor conference room of the Attorney General's Office, Tower Building at 323 Center Street, Little Rock, Arkansas. Chairperson Wayne Edwards called the meeting to order with roll call. Chairperson Wayne Edwards, Vice-Chairperson Jerry Vint, Treasurer Walter Fenton, and Members: Avon Phillips Jr, Elgie Sims, Sr., Ronnie Walker, E. L. Jacobs, and Mary Thoma were in attendance. Board Director Cynthia Lauen, Investigator Tracy Watson, Investigator Beth Lowrey, Board Legal Counsel Julie Chavis, and Board Consultant B.G. Hendrix were also, present. Member Heath Tibbs, out of town, was not present.

Chairperson Edwards confirmed members had received the Minutes from the August 19, 2014, meeting with a motion by Phillips, 2nd by Vint, the Board voted 8-0-1 to accept the Minutes as written.

Treasurer Fenton reported expenditures of \$ 3,813.76 and receipts of \$ 16,927.36 for a checkbook balance as of August 19, 2014 of \$ 249,971.78.
(Note: Copy Treasurer's Reports are filed with these Minutes)

Chairperson Edwards welcomed guests, Steve Rodgers, PTRAA; Cale Hopkins, Searcy Towing & Recovery, Inc.; and Tracy Gafner, Steve's Auto Center of Conway, Inc.

Consent Agreements/Offer of Settlements

1. **Consent Agreement 2014-10-038** Ben Day d/b/a Paradise Motors- Continued
2. **Consent Agreement 2014-01-077** Happa Mac Company, Inc., d/b/a Blue Hill Wrecker & Towing- continued.
3. **Consent Agreement 2014-01-073** NWA Towing & Recovery, Inc. – Continued

On-Going Business

1. **Progress Report:** Director Lauen reported for period August 18, 2014 to September 12, 2014, 46 tow safety licenses and a total of 156 tow safety permits were issued; 06 applications in suspense and 06 unprocessed applications and 20 walk-ins. (Note : Copy of Progress Report is filed with Minutes).
2. **Complaints Report:** Investigator Watson reported for period of August 18 to September 15, 2014: 17 telephone complaints, 06 written complaints, and 03 Notices of Non-renewal were sent. An estimated 29 pending complaint investigations, 21 pending complaint hearings, and 04 complaints closed. 00 Offer of Settlements were sent. The complaints were broken down into itemized categories on the report. (Note: copy of Complaint Report is filed with these minutes)

3. **Appeals:** Attorney Chavis reported Allen Shaver, d/b/a Hometown ATV and More filed an appeal and she would be filing the record.

Old Business

1. **Facebook:** Director Lauen reported work had begun on the FB page and presented a sample of what information would be available on this page.
2. **Rules and Regulations:** Director Lauen reported potential wording regarding insurance, notification fees, and other issues would be discussed at the meeting of the Rules and Regulations subcommittee. Meeting to be set.

New Business

1. **Administrative Specialist I:** Director Lauen reported position was posted and hoped to be hiring as soon as possible
2. **Out of State Permits:** Director Lauen advised no news on the opinion requested by Senator Sluggard. With some discussion, a motion was made by Phillips, 2nd by Jacobs, the board voted 8-0-1 to suspend any further issuance of out of state permits until the opinion was received.

Other Business

1. **Next Meeting:** October 21, 2014.

Meeting adjourned 11:15 a. m.

Signed _____

Wayne Edwards, Chairperson

Jerry Vint, Vice-Chairperson

Attest _____

Cynthia Lauen, Director

Approved _____ (Date)